

DDA

STATINTL

ODP--0-1164
26 August 1980

MEMORANDUM FOR: Chief, Regulations Control Division, OIS

FROM:

STATINTL

[REDACTED]
Records Management Officer, ODP

SUBJECT:

Proposed HMB [REDACTED] Records Disposition
Handbook, Draft A (Job 19225)

1. The new Records Disposition Handbook is a product record managers will welcome enthusiastically.

2. I expressed to Records System Branch the many areas of records management not covered in this handbook and RSB indicated handbooks for all areas of records management are in the works.

STATINTL

(S)

STATINTL

[REDACTED]

Distribution:

Original - Addressee

2 - O/D/ODP

2 - ODP Registry

RMO/ODP/[REDACTED]:caj/4011

26 Aug. 1980